

Do you need to convince your manager to let you attend this year's Public Policy Leadership Program? We can help!

Below please find an email template you can use to ask for their approval, and explain how it will give you invaluable skills, while boosting your career and your network.

The program will help you become a better and more connected policy leader. It will also, in turn, benefit your entire team.

Yes, this email might sound a little generic and no, it wasn't written by AI! So go ahead and customize it with details about how the program might be relevant to some of your own work. And if your boss still has concerns, we're happy to answer any questions. Send us an email at nnuk@ppforum.ca

Dear [MANAGER'S NAME],

I'd like your approval to attend the [Public Policy Leadership Program \(PPLP\)](#) run by the Public Policy Forum and Telfer School of Management. The program consists of three modules that run both in person in Ottawa and virtually, beginning Oct. 12, 2023 and ending Dec. 14, 2023 (8.5 days in total).

PPLP focuses on building skills and knowledge in multiple areas, diving into emergent policy issues, tools to craft policy in the face of complexity, how to navigate stakeholder relationships and personal leadership effectiveness. I am confident that the program will enhance both my policymaking expertise and leadership skills. It is particularly relevant to my current work [INSERT DESCRIPTION OF RELEVANCE].

Throughout the program, I will also get the chance to connect and collaborate with likeminded colleagues, building my network within the Canadian public service. This will further support my work addressing complex issues facing today's government.

At the end of the program, I would be happy to present a summary of my experience and learnings back to the team to share the knowledge.

I am happy to discuss further and answer any questions you may have.

Thanks in advance,

[YOUR NAME]